



Position Description –Gibbs Farm Weekly Animal Care Volunteer
Ramsey County Historical Society
April 7, 2025

Title: Gibbs Farm Weekly Animal Care Volunteer

Classification: Volunteer

Position Summary: Gibbs Farm Weekly Animal Care Volunteer lets out, feeds, waters, and cleans up after farm animals at Gibbs Farm

Reports To: Director of Gibbs Farm

Time/Schedule:

For Monday Evening: Volunteer will be responsible for one Monday evening care shift, each week for one hour beginning no earlier than 5pm (no later than sunset).

For Thursday Evening: Volunteer will be responsible for one Thursday evening care shift, each week for one hour beginning no earlier than 5pm (no later than sunset).

For Friday Evening: Volunteer will be responsible for one Friday evening care shift, each week for one hour beginning no earlier than 5pm (no later than sunset).

Training Period: One informational meeting and one to two shadowing shifts.

Specific Responsibilities:

I. Care for Animals

- i. Completes weekly animal care shift by following checklist.
- ii. Stays up to date on weekly or monthly changes to animal care routine.
- iii. Is responsible for unlocking and locking White Barn.

II. Schedule and Communication

- i. Communicates their schedule to Director by email or phone.
- ii. Contacts Director with any questions or concerns.

Qualifications

Required: Farm or Animal experience or demonstrated willingness to learn. Dependability. Ability to problem solve minor issues. Should be able to occasionally lift 50 lbs. Must be capable of working with limited direction once trained.